

# Minutes



Meeting by Teams: 18<sup>th</sup> May 2023

Invitees:

**Chair:** Chris Shields

**Members:** Robert Townsend; Graham Jones,, Paddy Gompels; Aga Janowski; Tim Rendell; 3 CCA vacancies

**Employees:** Sarah Cotton

**Guests:** Helen Wilkinson (BSW ICB); Caroline Quinn - BSW ICS Pharmacy Workforce Lead (BSW ICB); Gina Sargeant – Health and Care Professional Director Wiltshire (and responsibility for Pharmacy) (BSW ICB); Lisa Fisher (Avon LPC Chair) joined for the morning

Apologies: Carolyn Beale, Abigail Wright, Kalpesh Gondliya

<u>Item</u>	<u>Detail</u>	
1.	<p>Welcome and apologies; Confirmation/update of Declarations of Interest –</p> <p>Lisa Fisher (chair of Avon LPC) joins the meeting, she is a community pharmacist and is also an Independent Prescriber.</p> <p>Kalpesh has informed the committee that he is no longer employed by Lloyds due to an ownership change and can therefore no longer be a CCA representative. Chris thanks Kalpesh for all his contribution and loyalty.</p> <p>There will be no more information from the CCA on vacancies until after the first week in June when they have a meeting to see who the CCA reps for the new committee will be. Chris and Abigail have applied to stay on the committee and there is potentially one other nomination - Nicky Sinclair.</p>	
2.	<p>Review of Minutes – agreed (updated to state Alison Kidner joined as a guest)</p> <p>Action tracker - PCN Leads funding - the pot of money remains the same – no uplift from ICBs. Plan for training to be just for new PCN leads, yet to reach standardised agreement across SW on rate. ICBs will hold backfill pot. SC is meeting with other South West chief officers/regional team representative/training provider next week to discuss what the training component will look like. Discussion around the importance of local relationships.</p> <p>Updating the CPSW Strategy has been completed.</p> <p>UTI PGDs have been updated, just waiting for sign off.</p>	

	<p>IP Path finder - expect to hear more information on this around the end of May</p> <p>Officer Reports</p> <ul style="list-style-type: none"> <li>• Change of ownerships from Lloyds noted by CB. SC updated the committee that a Rowlands in Swindon is also closing.</li> <li>• Elections - The AIMp reps will continue to be Robert and Tim. CCA have not yet given any update. Independents - 2 valid nominations received, and both were appointed - Paddy Gompels and Anil Chopra from Epicare Pharmacy in Swindon. Anil will join for the June meeting as a guest. Graham will no longer be on the committee from July. CS thanks Graham for his commitment and help during his time on the committee.</li> <li>• Twitter followers have increased to 1000, SC has been working on raising the profile on there.</li> <li>• Labour candidate visited Ashington Way pharmacy, which was positive.</li> <li>• CB is doing some work on price concessions for antibiotics within the BSW ICB PGDs, to ensure contractors are not out of pocket.</li> <li>• CB and SC both had appraisals.</li> </ul>	
3.	<ul style="list-style-type: none"> <li>• <b>Health and Care Professional Director for Wiltshire - Gina Sergeant.</b></li> </ul> <p>GS explained her role and the role of the team she works in. GS explained the 5 principles that the team are working towards.</p> <p>GS asked how pharmacists would know they had a voice within the ICB. The committee fed back their ideas on this, which GS will take back to consider.</p> <p>Discussion around being an integrated team and knowing what all different areas do and how this works together.</p> <p>SC asked about leadership at all levels and how this will practically work out. GS spoke about collaborative working and making sure this fits together.</p> <p>Discussion around the future of pharmacy and how important funding is to this.</p> <p>GJ asked for feedback on how a community pharmacy representative could sit on the health and wellbeing board.</p> <p>GS will send the slides to the committee in case they need to refer back to anything. This includes links to useful sites. The committee are keen to help in any way they can to keep these conversations going on how community pharmacy can be more integrated within the ICB. <b>AP: GS is keen to visit some community pharmacies. SC to arrange.</b></p>	

4.

• **Workforce - Caroline Quinn, BSW ICS Pharmacy Workforce Lead**

CQ provides an update on her role and why it is useful to community pharmacy.

There have been changes in the degree program, by 2026 when pharmacists graduate they will be able to prescribe. There are changes with the training to try and make the graduates more efficient when they graduate. CQ is looking at how IPs are being used in the area.

CQ is in post for 2 years for 2 days a week, looking at gaps in the pharmacy workforce. The HEE workforce survey data is due back in June, which will help CQ understand the pressures.

There is now a data analyst in post for workforce, which will help pull this data altogether; to highlight where the deficits are and where pharmacy could add more value. CQ reports into the IPMO group.

Oriel - The data that CQ has been able to obtain so far has not been that good and so she has looked at more individual areas. The intake numbers are low compared to previous years. There is a big difference between the grants between community pharmacy and hospital pharmacists. CQ has been looking how to increase the numbers in community pharmacy. Hospitals will be splitting some of the placements to try and encourage students into pharmacy. The ICB are taking on 8 trainees with a split role.

Discussion around the importance of the split program.

Discussion around the current IPs in the area and how accurate the data is.

CQ highlighted that Medvivo have been great with the Teach and Treat service and offered a lot of assistance with getting this up and running. Getting a DPP is the main stumbling block with pharmacy IPs and Teach and Treat addresses this. The committee are happy to have been involved in this, and keen for it to continue and progress an IP service locally within community pharmacy.

Trainee Technicians - the ICS had money from HEE to fund training trainees. There was a great response to this, the problem was the recruitment. The process to recruit is being looked into to encourage younger people. GJ agreed has also experienced a problem with trying to recruit a trainee.

The slides will be sent to the committee for them to review in more detail.

5.	<ul style="list-style-type: none"> <li>• <b>Items requiring Discussion/Decision</b></li> </ul> <p>Budget (RT) and levy decision - RT is waiting for feedback from the PSNC to check the financial implications of carrying funds over to another financial year. CS suggested RT contacts the accountant to check the best way to do this.</p> <p>Vote taken for RT to discuss outcome directly with CS, and implement suggested action without need to be discussed again with the committee. Unanimous vote in agreement.</p> <p>Discussions around if there are cost implications with a merger.</p> <p>SC is going to attend a meeting with the BSW LRC committees. Discussion around CP interaction with the ICB, and HW showed the committee the current structure.</p> <p><b>AP: SC to request LPC member attendance (rotating) at PCOG.</b></p> <p>Contraception service – SC reminded the committee of the document detailing requirements around competition law (in the MS teams area). The national view from the PSNC is their position currently remains unchanged. CS discussed this with the other chairs (and SC with COs) but this was prior to the new announcement on the recovery plan. The committee agree to continue with their current position in line with PSNC, whilst waiting for recovery plan details to be negotiated.</p> <p>Delivery plan for recovering access to primary care - SC provided an update on this.</p>	
6.	<p><b>Community Pharmacy ICB update (HW)</b></p> <p>HW met the CPCL colleagues nationally which was useful to compare notes.</p> <p>David Webb also attended and outlined the key priorities, which was useful.</p> <p>Discussion around the referrals a pharmacy could expect to receive from a MIU.</p> <p>Pharmacy Quality Scheme information isn't always shared very well at a local level, it was discussed how this could be shared better.</p> <p>Digital Update, this was confidential. Timelines were given for APIs for automated claiming.</p> <p>No further information on IP pathfinder funding yet.</p> <p>HW shared PCN lead data with the committee.</p> <p>HW shared the PGD data by locality.</p> <p>Discussion around not prescribing medicines that can be bought over the counter.</p>	
7.	<p><b>TAPR</b></p> <p>LPC Merger Update (some of the below discussed earlier in meeting whilst LF present)</p>	

	<p>CS and LF met and discussed a merger with Avon LPC.</p> <p>LF has since had a meeting with her committee and it was a unanimous decision that a merger is the right way forward to ensure the LPC is co-terminus with the ICB.</p> <p>CS and LF have agreed to form a working sub-committee to consist of both the chairs and 2 others from each LPC to negotiate a way forward. Chris, Tim and Paddy have volunteered from CPSW.</p> <p><b>AP: Avon LPC to confirm representatives and joint working sub-committee to meet to progress merger discussions</b></p> <p>Discussion around what a potential merged committee's responsibilities would be and the situation for employees. The idea would be to potentially have a new committee ready for 1st April 2024.</p>	
8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Empowering Community Pharmacists in Dermatological Care – Roundtable 7<sup>th</sup> June. SC met with the representative from breaking barriers to get more clarification on the service. There are a high amount of patients that go to the GP for dermatological purposes and they would like to see if this is something pharmacy could provide. This is at very early stages at the moment. The committee agree this is a good idea and would be worth looking into, but is not top priority at the moment. PG has been looking into providing this kind of service privately and there is a demand for this service. PG and HW will attend the upcoming meeting on this.</li> <li>• The PSNC rep Sian Retallick sent SC a presentation with a PSNC update, SC will review this and will pass any useful information onto the committee. South West chief officers will meet with Sian before each PSNC meeting to feed any useful information to her.</li> </ul>	

Meeting Dates: 22<sup>nd</sup> June, 20<sup>th</sup> July (F), 21<sup>st</sup> Sept (F), 19<sup>th</sup> Oct, 16<sup>th</sup> Nov (F).