

# Community Pharmacy Swindon and Wiltshire

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2022

Hinton Abbott Accountants  
2 Kingsdown Orchard  
Hyde Road  
Swindon  
Wiltshire  
SN2 7RR

# **Community Pharmacy Swindon and Wiltshire**

**Information as at 31 March 2022**

## **Executive Members**

Robert Townsend  
Chris Shields  
Naz Ameen

## **Members**

Catherine Attrill  
Christian Davies  
Patrick Gompels  
John Hughes  
Aga Janowski  
Graham Jones  
Alina Muresan  
Tim Rendell

## **Former members**

Nick Jephson  
Alison Kidner  
Charlie Wu

## **Secretary**

Sarah Cotton

## **Registered office**

c/o Dorset LPC  
Merley House  
Merley House Lane  
Broadstone  
Wimborne  
BH21 3AA

## **Accountants**

Hinton Abbott Accountants  
2 Kingsdown Orchard  
Hyde Road  
Swindon  
Wiltshire  
SN2 7RR

# Community Pharmacy Swindon and Wiltshire

## Statement of Executive Committee Member's Responsibilities

The Members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

During the year ended 31 March 2022, the Community Pharmacy Swindon and Wiltshire continued to support its members with support meetings and the provision of information all under its duty under clause 3 of its constitution and in particular their relationship with the NHS and PSNC. Members are elected or suspended in accordance with clauses 3-5 and clauses 6 and 7.

Members prepare financial statements for each financial year. They have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Committee and of the profit or loss of the Committee for that period. In preparing these financial statements, the Members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Committee will continue its activities.

Approved by Robert Townsend Executive Committee Member and Treasurer

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Date:

**Accountants' Report to the Board of Executive Committee Members on the Preparation  
of the Unaudited Statutory Accounts of  
Community Pharmacy Swindon and Wiltshire  
for the Year Ended 31 March 2022**

In order to assist you to fulfil your duties, we have prepared for your approval the accounts of Community Pharmacy Swindon and Wiltshire for the year ended 31 March 2022 as set out on pages 4 to 8 from the Committee's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Members of Community Pharmacy Swindon and Wiltshire, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Community Pharmacy Swindon and Wiltshire and state those matters that we have agreed to state to the Board of Members of Community Pharmacy Swindon and Wiltshire, as a body, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Community Pharmacy Swindon and Wiltshire and its Board of Members as a body for our work or for this report.

It is your duty to ensure that Community Pharmacy Swindon and Wiltshire has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Community Pharmacy Swindon and Wiltshire. You consider that Community Pharmacy Swindon and Wiltshire is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Community Pharmacy Swindon and Wiltshire. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Chris Pittock- Senior Partner

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Hinton Abbott Accountants  
2 Kingsdown Orchard  
Hyde Road  
Swindon  
Wiltshire  
SN2 7RR

Date:.....

## Community Pharmacy Swindon and Wiltshire

### Income and expenditure for the Year Ended 31 March 2022

	2022 £	2021 £
<b>Income</b>		
Levy	127,571	113,870
PharmaOutcomes License & support	6,452	12,791
Industry Sponsorship	-	700
Unspecified	5,855	160
	<hr/>	<hr/>
	139,878	127,521
<b>Expenditure made in accordance with the Aims &amp; Purposes of the Committee</b>		
Member costs	11,015	10,876
Chief Officer expenses	571	632
Office costs	1,040	1,876
Executive committee	1,548	1,635
PSNC Levy	37,877	37,460
Payroll processing fee	408	258
PharmaOutcomes	13,652	13,951
IT	1,346	3,350
Wages	69,599	44,458
Staff NIC (Employers)	1,375	-
Staff pensions (Defined contribution)	1,382	723
	<hr/>	<hr/>
	139,813	115,219
<b>General administrative expenses</b>		
Accountancy fees	960	600
	<hr/>	<hr/>
<b>Total reserves</b>	(895)	11,702

## Community Pharmacy Swindon and Wiltshire

### Statements of Financial Activities as at 31 March 2022

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	4	10,631	10,836
Cash at bank and in hand		79,779	80,492
		<u>90,410</u>	<u>91,328</u>
<b>Creditors:</b> Amounts falling due within one year	6	<u>(877)</u>	<u>(900)</u>
<b>Net assets</b>		<u>89,533</u>	<u>90,428</u>
<b>Capital and reserves</b>			
Committee Fund		72,365	72,365
Reserves		<u>17,168</u>	<u>18,063</u>
Members' funds		<u>89,533</u>	<u>90,428</u>

For the financial year ending 31 March 2022 the Committee was entitled to exemption from audit under the Committee's Constitution.

Members' responsibilities:

- The Members have not required the Committee to obtain an audit of its accounts for the year in question; and
- The Members acknowledge their responsibilities for complying with the United Kingdom Generally Accepted Accounting Principles with respect to accounting records and the preparation of accounts.

The Financial Statements for the year ended 31 March 2022 were approved by the Committee and signed on its behalf by:

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Executive Committee Member and Treasurer on ..... and signed on its behalf by:

.....  
Robert Townsend  
Executive Committee Member and Treasurer

# Community Pharmacy Swindon and Wiltshire

## Notes to the Unaudited Financial Statements for the Year Ended 31 March 2022

### 1 General information

The address of its registered office is:

c/o Dorset LPC  
Merley House  
Merley House Lane  
Broadstone  
Wimborne  
BH21 3AA

These financial statements were authorised for issue by the Board on .....

### 2 Staff costs

The aggregate payroll costs were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	69,599	44,458
Social security costs	1,375	-
Pension costs, defined contribution scheme	1,382	723
	<u>72,356</u>	<u>45,181</u>

The average number of persons employed by the Committee during the year, analysed by category was as follows:

	<b>2022</b>	<b>2021</b>
	<b>No.</b>	<b>No.</b>
Administration and support	<u>4</u>	<u>3</u>

### 3 Executive Committee' remuneration

The Honorarium paid to Mr. Robert Townsend during the year was as follows:

**2022**  
**£**  
**1,300**

### 4 Debtors

## Community Pharmacy Swindon and Wiltshire

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2022

	2022 £	2021 £
Trade debtors	10,631	-
Other debtors	-	414
Accrued income	-	10,422
	<hr/>	<hr/>
	10,631	10,836
Total current trade and other debtors	<hr/>	<hr/>
	10,631	10,836

#### 5 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<hr/>	<hr/>
	79,779	80,492

#### 6 Creditors

	Note	2022 £	2021 £
<b>Due within one year</b>			
Outstanding defined contribution pension costs		(24)	-
Other payables		1	-
Accrued expenses		900	900
		<hr/>	<hr/>
		877	900

#### 7 Pension and other schemes

##### Defined contribution pension scheme

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £1,382 (2021 - £723).

Contributions totalling £(24) (2021 - £Nil) were payable to the scheme at the end of the year and are included in creditors.



## Community Pharmacy Swindon and Wiltshire

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2022

#### 8 Related party transactions

During the year the following expenses reimbursement have taken place to members of the Committee:

- £1,325 Robert Townsend
- £1,190 Naz Ameen
- £1,107.50 Christopher Shields
- £675 Catherine Attrill
- £1,080 Aga Janowski
- £270 Nick Jephson
- £540 Alison Kidner
- £945 Tim Rendell
- £1,215 Christian Davies
- £945 John Hughes
- £675 Graham Jones
- £675 Patrick Gompels
- £405 Alina Muresan