Minutes

Thursday 21st October 2021 9:30am

Present:

**Chair**: Chris Shields

**Members**: John Hughes; Aga Janowski; Robert Townsend; Naz Ameen; Catherine Atrill; Christian Davies; Tim Rendell; Graham Jones, Paddy Gompels, Alina Muresan

**Employees:** Fiona Castle; Sarah Cotton, Carolyn Beale, Kotryna Kaminskate

**Guests**: Sian Retallick (PSNC rep), James Wood (PSNC),

Apologies

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| **Item** | **Detail** | **Action by** |
|  | Welcome and apologies;* Sian and Kotryna were welcomed and introductions shared
* Members confirmed no changes to Declarations of Interest
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|  | Review of Minutes * Minutes of the September meeting were accepted as a true record
* Progress against the action log was updated leading to discussion on
	+ Recruitment and support for PCN Leads, highlighting that workload and locum availability/cost makes it difficult to release time even if NHS funding forthcoming
	+ Confirmation that CPSW Healthcare Ltd is now closed
	+ Careers information to schools has resulted in invitations to schools career fairs
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|  | Officer and Action reports* Social Media – Kotryna Kaminskate educated the committee about what appeals to Instagram users; confirmed the aim of our site is to show community pharmacy as a part of everyday life for the target “younger” audience. She confirmed the importance of the visual aesthetic of the site. Some additional hashtags were suggested to link with community pharmacy organisations – Day Lewis are now following the site. Discussion about link to facebook page – FC and KK to discuss how to cross post to CPSW Facebook page
* Implementation Manager – Carolyn Beale confirmed good uptake of the service locally and work undertaken to support
* Support Officer – Sarah Cotton described our progress with DMS and Prescribing Pharmacist engagement
* Chief Officer – Fiona Castle confirmed work underway to progress CCG commissioning of prescribing pharmacist and PGD services to support Minor Illness consultations; discussed our engagement with CCG to support movement towards ICS commissioning of community pharmacy services and confirmed that she would be leaving the LPC at the end of the year
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|  | PSNC & National Issues* September Conference report - noted
* RSG – James Wood updated on progress. Currently October Focus groups in session; proposal for vote will emerge with electronic vote in early 2022; some shift in thinking towards co-terminosity with ICS rather than number of contractors per LPC.
	+ Key action is to identify how LPC can support all contractors to engage with the process and understand the importance of the changes happening within the NHS and pharmacy representation.
	+ Suggested that Sian/James host a South West Regional webinar
* Update from Sian Retallick – delegated to James Wood to update on current negotiation/development status of Year 3 and Year 4. LPC input requested into ideas for PQS next year
* Meeting November 10th (London) – to book Chris Shields to attend virtually
* PPE supply consultation – FC to respond to consultation stating that continued supply appropriate
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|  | Schools careers engagement* noted positive reaction to information supplied to school careers officer. FC to host stand at Calne school 10th November
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|  | Pressure on pharmacies* Noted that workforce shortages are causing problems. Agreed that we could not discuss appropriate maximum payments to locums due to competition regulations. Also noted that any locums colluding to raise rates should be reported to GPhC
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|  | LPC organisation/management/staffing Jan22 onwards* Agreed that interim arrangements should be made to cover Chief Officer role until greater clarity on representation review
* Executive committee to meet 11th November to discuss and create plan
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Link for groupcard for Alison: <https://groupcards.co.uk/AddMessageFromLink.aspx?EventCode=LP79aexT1TJWhRBmpI3x>

Messages can be added up until 7pm on Friday 22nd October